



## Sri Lanka Army



### Invitation for Bids (IFB)

#### Procurement for supply and delivery of lubricant oil and Grease for Sri Lanka Army - Year 2025

**Contract Identification No. SLA/S&T/03/ LUB& OIL/2025(14)**

1. Bids are invited by the Chairman, Ministry Procurement Committee (MPC) for the procurement of the supply of Lubricant Oil and Grease for the stations Independent Supply Depot of Ratmalana Sri Lanka Army. The supply period is from **01<sup>st</sup> of March 2025 to 31<sup>st</sup> December 2025**.
2. Bidding will be conducted through the National Competitive Bidding (NCB) procedure as per Clause 3.1.2 of the Government Procurement Guidelines - 2024. Only local bidders are permitted to bid. All Details and specifications of Lubricant Oil and Grease items will be provided in the bidding document.
3. **Submission of bids under each Items/category of lubricant oil and grease items**
  - 3.1 Bids should be submitted on Items and per category basis separately. For a bid of particular category, bidder should bid for all items in that category. If the bidder fails to bid for all the items in particular category, such a bid will be considered as non-responsive bid.
  - 3.2 Depending on the capacities of the bidder which are subjected to be evaluated by the purchaser, any bidder can submit bids as items and respective category of items separately, for which two groups are described below.
    - 3.2.1 Group A - Supply of Lubricant Oil items (Item Base Procurement)**  
This group consists of 06 bids for 06 product items which shall be considered as "Item Base Procurements" and evaluation and selection process shall be executed as per the each item separately. (Annex I)
    - 3.2.2 Group B - Supply of Lubricant, Oil and Grease items (Category Base Procurement)**  
This group consists of 07 bids for 07 Product Categories which are included one or more Lubricant/Oil item which shall be considered as "Category Base Procurement". The evaluation and selection process shall be executed as per the particular Category separately. (Annex I)
4. Bidder shall have not been blacklisted and the following minimum eligibility criteria shall be fulfilled.
  - 4.1. The minimum average annual turnover in the field of Lubricant Oil and Grease supply for any one (01) year within immediately preceding last two (02) years of Rs.2Mn. to be confirmed through respective audited financial statements.
  - 4.2. The minimum Rs.1Mn. of liquid assets (cash in hand, cash at bank, short term investments and accounts receivables) to be confirmed based on the Financial Statements of 2023/2024).
  - 4.3. The Minimum credit facility guarantee (exclusively for this tender) is one million (LKR) for the item no 4 of Group A and all bids of Group B by a commercial bank or financial institution operating in Sri Lanka, approved by the Central Bank of Sri Lanka.
  - 4.4 Past similar experience on supply of Lubricant Oil and Grease, one years within recently last Three (3) years including current contracts relating to Lubricant Oil and Grease as per the Annex V (Form 01). Certified copies should be attached.
5. Dates and time of issuing, submission and closing of bid documents are as follows and respective bidders or authorized representatives could participate in this bid opening and delayed bids will be rejected.
 

a. Commencement of issuing bidding documents from	- 20.01.2025
b. Last date and time for issuing bidding documents	- Up to 3.00.pm on 10.02.2025
c. Last date and time for submission/ closing bids	- Up to 11.00.am on 11.02.2025
d. Venue, date and time for opening of bids	- Ministry of Defence, Procurement Branch, Sri Jayawardanapura, Kotte, At 11.00 am on 11.02.2025
6. A Pre-Bid meeting will be held on **30.01.2025 at 11.00 am. at Sri Lanka Army Headquarters, Defence Headquarters Complex, Akuregoda Road, Battaramulla (Army Headquarters Vehicle Park)** in the presence of bidder or their authorized representatives.
7. A complete set of bidding document in English language may be purchased by bidders on submission of a written application to **Director General, Supply and Transport** at the address given in Para 11, upon payment of non-refundable fee for the station. Non-refundable fee shall be in accordance with the Procurement Manual 2024 Goods, Works And Non-Consulting Services.
8. For the submission of bid, bidders should use only the forms as given in the bidding document. Original sealed bid and duplicate sealed bid should be separately submitted in one sealed cover to be sent by registered post or deposited in the tender box provided at Ministry of Defence, Procurement Branch, Sri Jayawardanapura, kotte before the stipulated date and time as indicated in Para 5 above.
9. Bids shall be **valid up to 15.05.2025**.
10. Bids must be accompanied by a **bid security valid up to 15.06.2025** and should be addressed to Secretary, Ministry of Defence. The bid security should be issued by a commercial bank operating in Sri Lanka which is approved by the Central Bank of Sri Lanka in its original form (on the original letterhead of the bank), unconditional, irrevocable and on demand. The schedule indicating the amount of the bid security for a particular bid will be provided with the bidding document which had set as prescribed in the Procurement Guideline - 2024.
11. Interested bidders may purchase a complete set of bidding documents in English language from the **Directorate, Supply and Transport, Sri Lanka Army Headquarters, Defence Headquarters Complex, Akuregoda Road, Battaramulla, Sri Lanka** (Tele - 011 2302569, 011 2302568, E-Mail - dteofsuptender@gmail.com) on the submission of a written application to the **Directorate, Supply and Transport, Sri Lanka Army Headquarters, Defence Headquarters Complex, Akuregoda Road, Battaramulla, Sri Lanka** from 20.01.2025 to 10.02.2025 between 0900 Hrs to 1500 hrs on working days.
12. Bidders are advised to inform writing, to the **Director General, Supply and Transport, Sri Lanka Army Headquarters, Defence Headquarters Complex, Akuregoda Road, Battaramulla**. the names NIC/Passport numbers of the individuals who are participating for inspect/purchase the document and for the Bid opening prior to a day of enter into the Sri Lanka Army Headquarters premises (E-mail: dtesandt0@gmail.com, Contact : 011 2302569, 011 2302568)

**Chairman,**  
**Ministry Procurement Committee,**  
**Procurement of Lubricant Oil and Grease for the Sri Lanka Army for year 2025,**  
**Ministry of Defence.**  
**19.01.2025**